

Sault College
of Applied Arts and Technology
sault ste. marie

Course Outline

ORGANIZATIONAL BEHAVIOUR
BUS103-4

50%	TESTS
30%	Assignments
10%	Participation

*Revised
Sept. 1982*

ORGANIZATIONAL BEHAVIOUR I
BUS103-4

TEXT:

Modern Human Relations - Richard Hodgetts - The Dryden Press

GENERAL OBJECTIVES:

The primary objective of this course will be to provide the student with a thorough understanding of the fundamentals of organizational behaviour with emphasis on behavioural process at the individual, group and organizational levels.

METHODS:

Lecture-discussion, seminars, role-playing and case studies will be utilized.

EVALUATION:

TESTS	60%
Assignments	30%
Participation	10%

Students not achieving satisfactory performance will only be permitted one re-write in make-up period following successful completion of an additional assignment. Students missing any tests must provide the instructor with a satisfactory explanation which may have to be documented i.e. note from doctor, etc. No make-up tests will be written during the semester.

Late assignments will be downgraded.

Participation will be graded on the basis of demonstrated preparedness for classes.

Attendance at make-up will be allowed only if the student has shown reasonable effort during the semester.

Only 2 incompletes will be allowed in any of the sections of the course; any more than 2 will result in an automatic "R" grade.

ORGANIZATIONAL BEHAVIOUR I
BUS103-4

<u>TOPIC</u>	<u>CHAPTER</u>
Fundamentals of Organizational Behaviour	I
-introduction to human relations	
-historical background - Taylor, Mayo	
Motivation	
-The Need Hierarchy (Maslow)	2
-Expectancy Theory (Vroom)	
-Maturity - Immaturity - Theory	3
-Two factor theory (Herzberg)	
-Money as a motivator	
-Behaviour modification	
Individual Behaviour	4
-human values	
-attitudes and personality	
-interpersonal behaviour	
<u>TEST # 1</u>	
Group Behaviour	
-types of groups	5
-reasons for joining groups	
-group characteristics	
-intergroup behaviour	
The Informal Organization	6
The Technical System	7
-organizational structure	
-contingency organizational design	
-delegation of authority	
<u>TEST # 2</u>	
Sociotechnical Systems	8
Job Design and Enrichment	9
Administrative System	10
-leadership characteristics	
-styles of leadership	
-contingency leadership	

TEST # 3

ORGANIZATIONAL BEHAVIOUR I
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<u>TOPIC</u>	<u>CHAPTER</u>
Role of the Leader	11
Behaviour Effectiveness	
-communications for effectiveness	13
-management of change	14
Human Relations in the Future	16
<u>TEST # 4</u>	
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	<u>TEST # 1</u>
	Group Behaviour
	-types of groups
	-reasons for joining groups
	-group characteristics
	-intergroup behaviour
	The Informal Organization
	The Technical System
	-organizational structure
	-contingency organizational design
	-delegation of authority
	<u>TEST # 2</u>
	Sociotechnical Systems
	Job Design and Enrichment
	Administrative System
	-leadership characteristics
	-styles of leadership
	-contingency leadership
	<u>TEST # 3</u>